

Paul R. Brown Leadership Academy
Board of Trustees Meeting Minutes
October 10, 2019

Paul R. Brown Leadership Academy Board of Trustees meeting was held at 4:00 pm on October 10, 2019 at the Paul R. Brown Building located at 1360 Martin L. King, Jr. Drive in Elizabethtown, N.C.

CALL TO ORDER Meeting was called to order by President Leroy Purdie at 4:08pm. Pledge of Allegiance by board members and others in attendance. Welcome by President Purdie.

ROLL CALL/QUORUM Roll call by Joyce A. McLaughlin. Members present were: President Leroy Purdie, Annie Walker, Roland T. Mckoy, III, Robert Mckoy, Jr. and Joyce A. McLaughlin. Member absent: Grant Martin. We do have a quorum. Others present were Superintendent Keisha White, Jacinda Corbett, Teresa Lloyd, Brenda Bowen and Minnie Price.

ADOPTION OF AGENDA Motion made by Robert Mckoy, Jr. and seconded by Annie Walker to adopt the agenda. Vote was unanimous. Motion carried.

REVIEW AND APPROVAL OF MINUTES Motion made by Roland T. McKoy, III and seconded by Robert Mckoy, Jr. to approve minutes for September 12, 2019. Vote was unanimous. Motion carried.

CLOSED SESSION No closed session.

FINANCIAL REPORT Jacinda Corbett passed out and discussed the financial report for September, 2019. After a brief discussion a motion was made by Roland T. Mckoy, III and seconded by Robert Mckoy, Jr. to approve financial report for September, 2019. Vote was unanimous. Motion carried.

PRINCIPAL'S REPORT/HEAD OF SCHOOL Superintendent Keisha White presented her report for September 2019 to the board. Staff members are using a common lesson plan template (which is checked by administration and Dr. Purdie). The first phase of the teachers evaluation process has started, which consists of the self assessment and professional development plan. Pre conference questions have been sent to teachers via Google Forms (teacher evaluations cannot begin until the pre evaluation conference has been done). PLC Meetings are taking place two times a month focusing on student achievement. All teaching staff is required to use Nearpod, a digital tool to present lessons in and out of the classroom. We have Chromebooks

in four (4) core classes. We have smart boards that will arrive in November. Superintendent White set high expectations, routines and procedures for all staff and cadets. We currently have 149 cadets enrolled at Paul R. Brown Leadership Academy. Upcoming events in October on Monday, October 14 round two of NWEA Map testing (in tested areas), Wednesday October 23, Title I Family Night, Saturday, October 26 Alumni Homecoming /Academic/ Navy Parade, Alumni Dinner, and Navy Ball, Wednesday, October 30 NWEA Map Testing (Analyzing Results) with Dottie Heath. Progress Reports will be available on November 13th.

OPEN FOR PUBLIC COMMENTS Brenda Bowen commented on Nearpod Lesson plans and on line Book Fair. She also mentioned Paul R. Brown Leadership Academy received a \$300 grant from N.C. Museum of History.

OLD BUSINESS Map Testing will be going on at school for the next 60 days. Dottie Heath will be at school to help with training October 30th from 1 to 4pm. Superintendent White and Teresa Lloyd commented Dr. Swinson and Dr. Bradshaw are still involved. The DPI paperwork is being submitted. The gymnasium Heating and A/C project is still being researched. Board members will be attending classes.

NEW BUSINESS President Purdie commented on teacher evaluations. Brenda Bowen said the Library should be opened by December 2019 in time for the Book Fair. There are plans for a computer lab in the Library also. President Purdie discussed ways to improve bus maintenance and repairs. President Purdie asked how could Board of Trustees help the Academy. Superintendent White, Teresa Lloyd and Jacinda Corbett asked board members to visit the school and attend more events. It was suggested that the board take a group picture and it be displayed at school to familiarize staff and cadets with board. Teresa Lloyd said plans are underway to paint the front of the school building and install awnings. Brenda Bowen asked if there is a program to provide free eyeglasses for students.

ADJOURNMENT Motion was made by Annie Walker and seconded by Robert McKoy, Jr. to adjourn the meeting. Vote was unanimous. Motion carried. Meeting adjourned at 5:57pm. The next meeting will be November 14, 2019 at 4:00pm.

Recorded by,

Joyce A. McLaughlin

Joyce A. McLaughlin, Secretary